



Gangmasters  
Licensing Authority

# GLA48/5 Action Points from Board Meetings

20 January 2016

## Board Paper Reference – GLA48/5 Action points from Board Meetings.

### 1. Purpose of the Report

1.1 To update the Board on previous action points from meetings.

### 2. Recommendation

2.1 The Board is invited to note the outstanding actions.

Date of meeting	Reference	Action point	Owner of Action	Status
22/04/15 45th Board Meeting	12. Licensing Standards Review	<b>BM28(13)</b> To be revisited post Home Office led consultation.	CW	b/f post consultation
15/07/15 46 <sup>th</sup> Board Meeting	15. Board Member Appraisals	<b>BM29(3)</b> MB to contact the Board members about their mid-year appraisals after 27.09.15.	JR	<b>Completed</b> Half hour slots in the diary with each board member.
16/10/15 47 <sup>th</sup> Board Meeting	8. Immigration Bill – update from Home Office	<b>BM30(1)</b> <b>(a)</b> Board members to submit comments on Consultation document w/c 19.10.15. <b>(b)</b> Teleconference to be arranged with Offer-Stein Werner & the Board.	Board	<b>Completed</b> Teleconference 04.11.15
16/10/15 47 <sup>th</sup> Board Meeting	12. Licence Fees	<b>BM30(2)</b> Add to April 2016 Board agenda.	JJR/JC	b/f April 2016 Board meeting.
16/10/15 47 <sup>th</sup> Board Meeting	15. Update on Discretionary Approach to physical site AI's	<b>BM30(3)</b> Review in April 2016.	CW	b/f April 2016 Board meeting.
16/10/15 47 <sup>th</sup> Board Meeting	16. Earned Recognition	<b>BM30(4)</b> Review in April 2016.	DD	b/f April 2016 Board meeting.
16/10/15 47 <sup>th</sup> Board Meeting	17. Audit and Risk Committee	<b>BM30(5)</b> WB to circulate revised TOR.	WB	<b>Completed</b> approved at ARC 01.12.15 and circulated.

Date of meeting	Reference	Action point	Owner of Action	Status
16/10/15 47th Board Meeting	19.1 Licensee & Stakeholder Surveys	<b>BM30(6)</b> Report on progress at the January Board meeting of the licence holder survey.	CW	<b>In progress</b> Agenda item 20.01.16
16/10/15 47th Board Meeting	19.2 Stakeholder Meeting update	<b>BM30(7)</b> Add to lu/lp communication plan how to raise awareness of stakeholder meetings.	DD	<b>Completed</b> Added to plan.
47th Board Meeting	21. Any other Business	<b>BM30(8)</b> Set up monthly Board teleconference meetings.	JR	<b>Completed</b> Teleconference meetings arranged for 2016.

**Report Author: Jennifer Clarke**

**Senior Responsible Officer: Darryl Dixon**