



Gangmasters  
Licensing Authority

# GLA47/6 Action Points from Board Meetings

**14 October 2015**

## Board Paper Reference – GLA47/6 – Action Points from Board Meetings

### 1. Purpose of the Report

1.1 To update the Board on the action points from previous meetings.

### 2. Recommendation

2.1 The Board is invited to note the outstanding actions.

Date of meeting	Reference	Action point	Owner of Action	Status
17/07/13 38th Board Meeting	14. Worker Survey	<b>BM21(7)</b> HR to suggest ways of sampling worker satisfaction with the GLA.	CW	<b>In progress</b> CW, NR & LD met 15.07.15.
15/01/14 40 <sup>th</sup> Board Meeting	9.4 Budget 2014 – 15 & Draft Budget 2015 - 16	<b>BM23(6)</b> Quantify the successes and benefits to “UK plc” in £’s term (increased tax yield).	DD	<b>In progress</b> Reporting to Board October meeting.
16/10/14 43 <sup>rd</sup> Board Meeting	11. Earned Recognition	<b>BM26(7)</b> Add Earned Recognition to October 2015 Board agenda.	JC	<b>In progress</b> Agenda item 14.10.15.
16/10/14 43 <sup>rd</sup> Board Meeting	12. Update on Discretionary Approach to physical site visits for AI’s	<b>BM26(8)</b> Review in October 2015	CW	<b>In progress</b> Agenda item 14.10.15.
22/04/15 45th Board Meeting	12. Licensing Standards Review	<b>BM28(13)</b> To be revisited post Home Office led consultation.	CW	b/f post consultation
22/04/15 45th Board Meeting	14. Stakeholder Survey Results	<b>BM28(14)</b> LD to give advice on ways of seeking feedback from stakeholders	LD	<b>In progress</b> CW, NR & LD met 15.07.15. Agenda item 14.10.15.

Date of meeting	Reference	Action point	Owner of Action	Status
15/07/15 46 <sup>th</sup> Board Meeting	12. GLA Budget - forward plan	<b>BM29(1)</b> Paper to be circulated to the Board prior to October meeting to enable Board members to have better understanding of the background to the review of licence fees.	JJR/PB	<b>Completed</b> Paper circulated 22.09.15
15/07/15 46 <sup>th</sup> Board Meeting	13. Approach to Risk Management	<b>BM29(2)</b> Circulate an interim paper before the October meeting.	JJR/PB	<b>Completed</b> Paper circulated 23.09.15
15/07/15 46 <sup>th</sup> Board Meeting	15. Board Member Appraisals	<b>BM29(3)</b> MB to contact the Board members about their appraisals after 27.09.15.	JR	<b>In progress</b> JR to diarise half hour slots in the diary with each board member.
15/07/15 46 <sup>th</sup> Board Meeting	16. Observer attendance at Board Meetings	<b>BM29(4)</b> The GLA to consider how to invite observers to the meeting (Annex 2C)	MB	<b>Completed</b> To be considered meeting by meeting.
15/07/15 46 <sup>th</sup> Board Meeting	17. Board Work Plan	<b>BM29(5)</b> Amend plan to include annual review of the Board performance (Jan.)	JR	<b>Completed</b> Board plan amended.
15/07/15 46 <sup>th</sup> Board Meeting	19 Stakeholder Engagement	<b>BM29(6)</b> Add organisational names to future lu/lp minutes.	CW	<b>Completed</b> Organisational names added to lu/lp liaison meeting 09.09.15

**Report Author: Jennifer Clarke**

**Senior Responsible Officer: Darryl Dixon**