

MINUTES OF THE THIRTY SEVENTH BOARD MEETING OF THE GANGMASTERS LICENSING AUTHORITY – 17 APRIL 2013 HELD AT GANGMASTERS LICENSING AUTHORITY, NOTTINGHAM

Present:

Margaret McKinlay

Chair

Cllr Paul Bettison

Local Government Regulation

Graham Bruce

NFU Scotland

David Camp

ALP

Hayley Campbell-Gibbons

NFU

Angela Coleshill

Food & Drink Federation

Marshall Evans

REC

Russell Hardy

Police Superintendents' Association

Nigel Jenney

FPC

Steve Kemp

GMB

Jane Mordue

CAB

Gillian Mills

SAGB

Jane Mordue

CAB

Catherine Pazderka

British Retail Consortium

Hannah Reed

TUC

Joanne Young

ALP

Caroline Daly

BIS (representing Gaynor Ithell)

David Coackley

HSE

Gordon Jackson

Scottish Government

Susanna May

Defra

Chris Patrick

HMRC

In attendance:

Paul Broadbent

Chief Executive

Jennifer Clarke

Communications/L&D Officer

Ray Dawson

Chief Operating Officer

Nicola Ray

Director of Projects

Observers:

Ben Farber, REC

David Gill, USDAW

Kevin Roberts, ALP

Apologies:

Darryl Dixon, Director of Strategy

Ivan Bartolo, Sea Fish Authority

Stuart Whitney, DWP

Keith Morrison, DARDNI

Jeremy Oppenheim, UKBA

Sharon Cross, NFU

1	Introductions	<ul style="list-style-type: none"> • MM welcomed the observers. • John Gorle has changed his position in USDAW and has left the Board. His thanks and good wishes to the Board were recorded
2	Apologies	<ul style="list-style-type: none"> • Apologies for absence received from those noted above.
3	Minutes of the last meeting	<p>Note</p> <ul style="list-style-type: none"> • The minutes of the 36th Board meeting were agreed.
3.1	Action point from Board meetings	<ul style="list-style-type: none"> • 15.5 Consultation on RTC programme will include ATAs potential exclusion – deferred until October 2013 • 16.5 Deferred until July 2013 • 19.6 GLA had consider EQIA. Their conclusions had been circulated • 19.9 Board members to sign a copy of the Anti Bribery policy; one return was outstanding • 19.10 Board appraisals to be completed by 31.03.13 one appraisal was outstanding but would be completed on 18 April
4	Declarations of Interest	<p>Note:</p> <ul style="list-style-type: none"> • JY, GB, ME as licence holders. NJ supply chain.
5	Declarations of urgent business	<p>Note:</p> <ul style="list-style-type: none"> • None.
6.1	Operations Update:	<p>Note:</p> <ul style="list-style-type: none"> • Operations Update given by RD. • Prosecutions Update given by RD. • Forestry Pilot Update given by RD. • Noted by the Board. <p>Action:</p> <ol style="list-style-type: none"> 1. Provide information on AI's & CI'S for previous years to make comparisons. 2. Circulate the Supply Chain draft document for comment by 02.05.13. <i>[Secretary note – the document has now been withdrawn pending compilation of a new document. This was not tabled at the lu/lp meeting on 18.04.13]</i>
7.1	Finance & General Purposes Committee	<p>Note:</p> <ul style="list-style-type: none"> • The Board noted the report of the meeting held on 21.03.13.
8.1	Strategic Plan 2013 - 2016	<p>Note:</p> <ul style="list-style-type: none"> • PB presented the Strategic Plan 2013–16. • Recommendations and amendments were noted which will be added to a revised version of the plan. <p>Action:</p> <ol style="list-style-type: none"> 3. Circulate the final version for comment by 03.05.13 4. Publish the Strategic Plan by 14.05.13
9.1	Agenda Proposals for future meetings	<p>Note:</p> <ul style="list-style-type: none"> • The Board noted the revised agenda for future meetings.
9.2	Application Inspection Consultation	<p>Note:</p> <ul style="list-style-type: none"> • PB gave a review of the GLA Consultation on 'Changes to Application and Licensing Procedures' which was noted by the Board. • The Board gave their support and agreement to further work being

		<p>done on the post consultation proposals noting that an additional cost for IT may be incurred.</p> <ul style="list-style-type: none"> The Board had reservations about creating a class of applicants where a licence would be granted without an AI. They were not opposed in principle to giving the GLA discretion as to whether or not to make an AI but felt that more work needed to be done, looking in particular at the past data on the reliability of OGD checks as an indicator that a party might be unsuitable to be licensed. A working group is to be formed looking at Earned Recognition. A revised proposal around Earned Recognition is to be presented at the Board meeting on 17.07.13. As part of its consultation process on RTC changes affecting the GLA, Defra is proposing to hold a workshop for interested parties. It was suggested that on the same day there could be a session focusing on the further work the GLA would undertake following its consultation Specifically, the Board requested licensing statistical information to help them understand the impact of the GLA proposals. For clarity an amendment was requested regarding declaring Criminal Convictions and consideration for CRB checks. MM reminded the Board that one of the outcomes of the RTC was no automatic inspection for AI's and therefore the government would expect this to be achieved. <p>Action</p> <p>5. Board members wishing to join the Earned Recognition working group should email DD.</p> <p>6. Board members wanting to join a workshop should email DD.</p>
10.1	Defra Consultation	<ul style="list-style-type: none"> Defra's consultation is about the legislative changes required. If clearance across government is obtained then the consultation will be 8 weeks. Defra aim to lay the statutory instrument before parliament in advance of the summer recess. Defra intend to run workshops with stakeholders around the issues.
10.2	Minutes of the Liaison Group	<p>Note:</p> <ul style="list-style-type: none"> Noted by the Board.
10.3	Timetable of meetings	<p>Note:</p> <ul style="list-style-type: none"> Noted by the Board.
11	Any other business	<ul style="list-style-type: none"> GLA Board Members Travel & Subsistence Claim form - a copy of the revised form was distributed to Board members. <p>Action</p> <p>7. Circulate electronic copy of the claim form.</p>
12	Close and date of next meeting	<ul style="list-style-type: none"> Date of next meeting 17 July 2013.