

MINUTES OF THE FIFTEENTH BOARD MEETING OF THE GANGMASTERS LICENSING AUTHORITY – 21 JUNE 2007 HELD AT CHALFONT DRIVE NOTTINGHAM

Present:

Paul Whitehouse (PW)
Jane Betts
Belinda Brooke
David Camp
Sharon Cross
Nigel Jenney
Chris Kaufman
Colin MacDonald
Chris McCann
Bill Snell
Geoffrey Theobald
Michael Dunn
Judith Hicks
David Jones
John Speers
Graeme Walker

Chairman
NACAB and Deputy Chair
REC
ALP
NFU
FPC
TGWU
SAGB
BRC
USDAW
LACORS
NAWAD
DWP
Defra
DARDNI
HSE

Observing:

Stephanie Salter
Jennifer Clarke
Penny Nelson
Professor Andrew Geddes
Dr Sam Scott
Katrine Bang Nielsen
Jonathan Draper

HMRC
GLA
GLA
University of Sheffield
University of Sheffield
University of Sheffield
Detica

In Attendance:

Mike Wilson (MW)
Ray Dawson (RD)
Darryl Dixon (DD)
Bernard Meakins (BM)
Tim Carter (TC)

Chief Executive
Deputy Chief Executive / Director of Finance
Director of Operations
Policy and Communications Project Manager
Secretariat

Agenda

1	Introduction	<p>Stephanie Salter of HMRC, Jonathan Draper of Detica, Professor Andrew Geddes, Dr Sam Scott and Katrine Bang Nielson of Sheffield University were welcomed as observers.</p> <p>It was noted that the DTI were not represented for the</p>
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		fourth consecutive board meeting.
2	Apologies	Dan Rees – ETI Joanne Young - ALP Chris Bailes – Home Office Russell Hardy – Police Superintendents’ Association Lisa Webb – NFUS Nick Clarke – TUC Martin Smith - GMB Jolanta Edwards – DTI Neil Fleming - SEERAD Grahame Maxwell - ACPO
3	Minutes of the last Board meeting	Action: <ul style="list-style-type: none"> • Agreed as a correct record
4	Declarations of Interest	None
5	Declarations of urgent business	None
6.1	Risk Profile	Note: <ul style="list-style-type: none"> • Agreed that no acceptable risk profile model is available at this time • Risk to GLA reputation if they do not inspect all labour providers • Risk to GLA reputation if resource is not available to follow up intelligence received due to need to complete application inspections • Higher than expected application inspections would generate extra income but the cost of hiring external inspectors to cover this demand would use up any extra income Action: <ul style="list-style-type: none"> • No change to inspection for all approach at this point • Executive to provide papers at October meeting covering: <ul style="list-style-type: none"> ○ Options, pros, cons and recommendations for changing from ‘inspections for all’ to a ‘random inspection’ approach ○ The level of residual risk indicated by the GLA intelligence database due to un-tasked compliance inspections.
6.2	Appointment of new Chief Executive	Note: <ul style="list-style-type: none"> • Mike Wilson was thanked by the board for his work in setting up and establishing the GLA and the board wished him well in his new post • The board approved Paul Whitehouse, Jane Betts and Graeme Walker to appoint a new CE on their

		<p>behalf.</p> <p>Action:</p> <ul style="list-style-type: none"> • Executive to forward the recruitment pack to the board • Paul Whitehouse, Jane Betts and Graeme Walker to appoint the new CE on the boards behalf
7.1	Evaluation Study	<p>Note:</p> <ul style="list-style-type: none"> • A steering group meeting and seminar workshop for the annual review study will take place on 10 July at Sheffield University all board members are invited to attend • Details of displacement will be covered in the annual review <p>Action:</p> <ul style="list-style-type: none"> • Any issues with the accuracy or factual content of the Evaluation Study should be sent to Bernard Meakins as soon as possible • Final copy of the baseline review will be sent to the board by the end of June • Annual report study to be presented at the board at the October meeting • Any comments about the annual review should be directed to Katrine Bang Nielson at Sheffield University • Board requested to raise publicity of the survey to encourage a high response rate
7.2	Update from Chair of the Audit Committee	<p>Note:</p> <ul style="list-style-type: none"> • The Audit and Risk Committee signed off the GLA annual report and accounts • The NAO noted that the GLA had improved its control systems and suggested some minor improvements • The committee thanked all internal and external staff for their work in this area.
7.3	Performance Report to May 2007	<p>Note:</p> <ul style="list-style-type: none"> • The GLA did not receive IIP status • Intention to receive IIP status in 2008 <p>Action:</p> <ul style="list-style-type: none"> • The Executive are putting an IIP action plan together
7.4	Minutes from User Group	<p>Note:</p>

		<ul style="list-style-type: none"> • Noted by Board
7.5	Value for Money Review	Note: <ul style="list-style-type: none"> • The study confirmed that the GLA had been set up appropriately • Recommended that a value for money study should be revisited in one to two years to enable a review of GLA to be completed from a truly operational perspective.
7.6	Presentation of the Annual Reports and Accounts 2006-2007	Note: <ul style="list-style-type: none"> • The accounts have been signed off Action: <ul style="list-style-type: none"> • Any comments on the Accounts to be sent to Ray Dawson • A consultation on the licence fee for FY 2008/2009 will commence in Autumn 2007
7.7	South Holland CAB Migrant Workers Annual Report	Note: <ul style="list-style-type: none"> • Noted by the Board
7.8	Website Rationalisation	Note: <ul style="list-style-type: none"> • The GLA has purchased alternative domain names as a contingency as the GLA website may be closed by government rationalisation plans • Board asked to draw attention to the problems the GLA would face if the website was closed down
7.9	Update for Operational Activity	Note: <ul style="list-style-type: none"> • Noted by the Board
8	Urgent business	None
9	Date of next meeting	18 October 2007, Cardiff.