

MINUTES OF THE TENTH BOARD MEETING OF THE GANGMASTERS LICENSING AUTHORITY – 26 APRIL 2006 AT THE CITY GROUND, NOTTINGHAM

Present:

Paul Whitehouse (PW),	Chairman
Roger Burrows,	ALP
David Camp,	ALP
Philip Hudson,	NFU
Chris Kaufman,	TGWU
Chris McCann,	BRC
Bill Snell,	USDAW
Geoffrey Theobald,	LACORS
Colin Macdonald,	SAGB
Judith Hicks	DWP
Ray Anderson,	Defra
Anne King,	HMRC
Jolanta Edwards,	DTI
Graeme Walker,	H&SE

Observing:

David Butter,	HSE
Belinda Brooke, (representing Marcia Roberts)	REC

In Attendance:

Mike Wilson (MW)	Chief Executive
Ray Dawson (RD)	Deputy Chief Executive / Director of Finance
Darryl Dixon (DD)	Director of Operations and Licensing
Nicola Ray (NR)	Director of Policy and Communications
Marion Shepherd (MS)	Secretariat

Agenda

1	Introduction	David Butter (HSE) was welcomed as an observer.
2	Apologies	Jane Betts - NACAB Nick Clark - TUC Sharon Cross - NFU Russell Hardy - Police Superintendents Association Nigel Jenney - FPC Graham Maxwell - ACPO Bob Price - FDF Marcia Roberts - REC Martin Smith - GMB Lisa Webb - NFUS Iain MacSween - SFIA Dave Roberts - Home Office Derek Muir - SEERAD

		Michael Dunn - Welsh Assembly Government David Small – DARDNI Dan Rees – ETI
3	Minutes of the last Board meeting	Action: <ul style="list-style-type: none"> • LACORS offered to assist in communicating GLA message by publicising relevant information through local authorities. • The original minutes of the 9th Board meeting had been amended under item 7.2 to reflect comments by several Board members on the difference of opinion between representative and ex officio members. The Board agreed with the amended minutes as a correct record.
4	Declarations of Interest	None
5	Declarations of urgent business	Ray Dawson under item 9.
6.1	Update on project plan, key milestones and exclusions	Note: <ul style="list-style-type: none"> • All 6 April launch milestones complete • The main project risks are: <ul style="list-style-type: none"> ○ Legislation (red) ○ IT RAD (red) ○ Inspection resources (amber) ○ Processes (amber) ○ Development and resources (amber) ○ Shellfish (red) • Legislation has been prayed against – Grand Committee debate 16 May. Action: <ul style="list-style-type: none"> • Shellfish regulations timetable to be distributed with minutes. • Local authorities to help raise awareness - to be filtered into communications campaign.
7.1	Risk based approach	Note: <ul style="list-style-type: none"> • It was confirmed that the Authority should not move to a risk-based approach to inspections until agreed by the Board. The Board accepted this was unlikely to happen before 1 Oct 06. The Board agreed that same approach should be extended into the shellfish sector, noting this was unlikely to happen before 1 Oct 07. • The next phase of the IT project (I2) will develop the risk profile - the Board will be updated on progress. • Paragraph 10 - The application inspection should be proportionate, according to compliance.

		<ul style="list-style-type: none"> • Paragraph 12 – There is less information on the shellfish sector as the GLA has not had the benefit of TLWG work carried out in the other sectors. • The Board has accepted the recommendations in paragraphs 2 – 5. <p>Action:</p> <ul style="list-style-type: none"> • GLA Executive to note the Board’s direction with regard to moving to a risk-based approach. • Attach Landworker cartoon with minutes.
7.2	Consultation on Marine Bill	<p>Note:</p> <ul style="list-style-type: none"> • The Board agreed to respond to the consultation according to the proposal outlined in paper 7.2. • Suggestions and comments from individual Board Members to be provided by 2 June.
7.3	Hampton models	<p>Note:</p> <ul style="list-style-type: none"> • The Board highlighted the importance of focusing on the GLA's key objectives to ensure a merger with HSE would not prevent these from being achieved. The GLA remit of protecting workers should remain uncompromised. • Option C was considered the most acceptable for the Board with option D potentially more suitable for operations. • SOCA have invited the GLA to form a partnership with regard to issue of human trafficking – illustrates that the GLA has a broader remit than just health and safety. • It was felt that the Board represented all aspects of the sectors covered by licensing and this approach should continue. • The GLA should remain sufficiently independent to continue to have direct access to influential bodies and individuals. • Making a final decision in 3 years would give the GLA time to establish itself and a decision could then be based on experience. • Need to consider how the synergies that Hampton aims for can be achieved. • The Health and Safety Commission will issue a decision on the final model following a public consultation. <p>Action:</p> <ul style="list-style-type: none"> • The Chairman will write to the Secretary of State outlining points discussed (see annex 1).

		<ul style="list-style-type: none"> • HSE paper to be submitted to the Health and Safety Commission July 2006.
8.1	Licensing update	<p>Note:</p> <ul style="list-style-type: none"> • The licensing scheme successfully launched on 6 April. • An average of 80 applications per week have been received, with a 75%/25% split between online and telephone applications. • The earliest date a licence can be granted is 27 April, following OGD checks. • The public register will be available from 2 May, showing 'successful' and 'in progress' applications. Failed applications will not be listed. • £81,000 cleared funds as of 25 April. • The Board expressed their gratitude to the GLA team for their commitment and enthusiasm. <p>Action:</p> <ul style="list-style-type: none"> • GLA to report on progress at each Board meeting. • GLA to address ALP's outstanding issues out of committee, to be referred to the June Board if necessary.
8.2	Communications consultation	<p>Note:</p> <ul style="list-style-type: none"> • A wide variety of communication channels were used in the approach to launch day: National and regional magazine and newspaper articles, radio and television interviews. • The GLA website was updated and a mailshot, with brochures on the licensing standards and how to apply, was sent out to 1700 contacts on the GLA database. • Media launches were held in London with Defra, and in Cornwall with Lord Bach. A stakeholders event was held in London on launch day and a regional press briefing was given at the Nottingham offices. • Campaign 3: <ul style="list-style-type: none"> ○ First licence issued – national and regional ○ Compliance and offences (3a) ○ Shellfish gathering (3b) ○ Information for workers
8.3	Shellfish update	<p>Note:</p> <ul style="list-style-type: none"> • Noted by Board
8.4	EC Services Directive	<p>Note:</p>

		<ul style="list-style-type: none"> • Presidency keen to secure agreement so moving fast. • New directive – significant changes. Country of origin principle has been broadly removed. Action: <ul style="list-style-type: none"> • DTI to provide note to go out with minutes.
9	Urgent business	Action: <ul style="list-style-type: none"> • Board members asked to submit outstanding expenses claims by the end of the week. • Full address of venue to be provided for each meeting.
10	Date of next meeting	20 June 2006, Nottinghamshire County Cricket Club, Trent Bridge, Nottingham, at 11am.