

**MINUTES OF THE ELEVENTH BOARD MEETING OF THE GANGMASTERS
LICENSING AUTHORITY – 20 JUNE 2006 AT NOTTINGHAMSHIRE COUNTY
CRICKET CLUB, NOTTINGHAM**

Present:

Paul Whitehouse (PW)
Jane Betts
David Camp
Nick Clark
Sharon Cross
Russell Hardy
Nigel Jenney
Chris Kaufman
Chris McCann
Marcia Roberts
Bill Snell
Anne King
Graeme Walker
Geoff Webdale
Ian Davidson

Chairman
NACAB
ALP
TUC
NFU
Police Superintendents' Association
FPC
TGWU
BRC
REC
USDAW
HMRC
H&SE
Defra
SEERAD

Observing:

Dan Rees
Joe Cassells
(representing David Small)
Barbara Rees
Simon Irwin
Andrew Coles

ETI
DARDNI

GLA
NAO
NAO

In Attendance:

Mike Wilson (MW)
Ray Dawson (RD)
Jeremy Boot (JB)
Nicola Ray (NR)
Marion Shepherd (MS)

Chief Executive
Deputy Chief Executive / Director of Finance
Head of Compliance
Director of Policy and Communications
Secretariat

Agenda

1	Introduction	<p>Ian Davidson was welcomed as the new Board member representing SEERAD.</p> <p>Ray Anderson (Defra) has been appointed to lead a new division with RPA for the next 2 months so has temporarily stepped down from his position on the Board. The Chairman expressed his thanks for Ray's support in setting up the GLA. Geoff Webdale will now represent Defra.</p> <p>Joe Cassells was welcomed as the DARDNI</p>
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		representative.
2	Apologies	Philip Hudson - NFU Graham Maxwell - ACPO Bob Price - FDF Martin Smith - GMB Geoffrey Theobald - LACORS Lisa Webb - NFUS Colin Macdonald - SAGB Iain MacSween - SFIA Dave Roberts - Home Office Judith Hicks - DWP Ray Anderson - Defra Jolanta Edwards - DTI Michael Dunn - Welsh Assembly Government David Small – DARDNI
3	Minutes of the last Board meeting	Action: <ul style="list-style-type: none"> • Agreed as a correct record
4	Declarations of Interest	None
5	Declarations of urgent business	None
6	Update on project plan, key milestones and exclusions	Note: <ul style="list-style-type: none"> • All launch milestones complete • All current milestones are on schedule: compliance, appeals, active checks, shellfish, shellfish offences, supported by communications campaigns. • The GLA is in transition from project to business. The main project risks are: <ul style="list-style-type: none"> ○ IT (RAD 2 and 3) (amber) ○ Inspection resources (amber) ○ Development resources (amber) ○ Shellfish (red) • The main business risks are: <ul style="list-style-type: none"> ○ Hampton (amber) ○ Finance (red) ○ Outcomes (amber) • RAD 1 completed, RAD 2 and 3 ongoing • Licensing and application inspections are live • On track for 1 October – enforcement • Overall risk – medium / medium probability • GLA confirmed that the Risk Profile and Risk Ratings would not be introduced without explicit authority from the Board. • Indications are that there might be more than the Precision Prospecting estimate of roughly 1000 labour providers who will need a licence by 1

		<p>October. There is a risk that a substantial proportion of these will not apply in time, in which case consideration might have to be given to slipping L-Day.</p> <ul style="list-style-type: none"> • A communications campaign is planned to highlight the 31 August deadline (last date GLA can receive applications in order to process them before offences commence). • A worker campaign is underway (newsletter sent out to 15,000 subscribers of Landworker, drop in surgeries in Citizens Advice Bureaus, crimestoppers reporting line live from 1 July). <p>Action:</p> <ul style="list-style-type: none"> • CAB to provide advice on the number of complaints from workers. • Full communications strategy for workers to be presented at October Board meeting. • GLA to monitor numbers of applications against predicted numbers of LPs with the possibility of seeking to slip L-Day in the event of a serious shortfall in take-up being identified, or if large backlogs in Application Inspections develop. • Board members to communicate to their organisations that applications should be received by 31 August. • Article to be drafted by GLA for "Recruitment Matters". • GLA to provide update to October Board. • The public register displays labour providers with a title (Mr/Mrs etc) under M, rather than alphabetically by name. GLA to investigate. <p>Afternote:</p> <ul style="list-style-type: none"> • If the business name is input as a title and surname, the labour provider will appear on the public register under M. The guidance will be revised and IBM will consider a technical solution. The GLA has contacted affected labour providers.
7.1	2005 / 06 accounts	<p>Note:</p> <ul style="list-style-type: none"> • Board asked to note late changes to the accounts - no change to balance sheet totals. • The ARC recommended that the Board accepted the accounts and authorised the chairman of the Board and chairman of the ARC to sign them off on behalf of the Board. • The NAO confirmed that the preparation of the

		<p>accounts and audit trail were acceptable and there was no question regarding the integrity of the accounts. It was hoped that the two areas of concern around the presentation of the figures would be resolved by the end of the week.</p> <p>Action:</p> <ul style="list-style-type: none"> The GLA will circulate the revised version of the accounts, the Board are invited to contact Ray Dawson directly with any queries.
8.1	HSE merger update	<p>Note:</p> <ul style="list-style-type: none"> Concerns were again expressed that the aims of the GLA would be diluted by a merger with HSE and that Board members should pursue these concerns through their respective organisations. It was proposed that some of the Board members meet with Lord Rooker to discuss the merger in more detail. The chairman confirmed that he and Mike Wilson are arranging a first meeting with the Minister at which the concerns of the Board would be reiterated. The possibility of a larger deputation similar to that arranged for Exclusions was raised. It was accepted by all that this was not an issue for the GLA Executive to become involved in. <p>Action:</p> <ul style="list-style-type: none"> Chairman and CE to reiterate Board's concerns regarding Hampton. Board agreed that TU paper on Hazard should be copied to members. Board members to take action as individuals to pursue their concerns on Hampton.
8.2	Licensing update	<p>Note:</p> <ul style="list-style-type: none"> OGD checks have been complete and have generated valuable information for inspectors. Reasons for unsuccessful applications followed a similar pattern to previous TLWG findings - eg health and safety issues, training, deductions from salaries. Labour providers are keen to remove any Additional Licence Conditions. The public register on the GLA website lists labour providers who have applied for or received a licence. The Board can check if members of

		<p>their organisations have not yet applied for a licence.</p> <ul style="list-style-type: none"> • The TLWG and TGWU extended their congratulations to the Executive for the encouraging report. <p>Action:</p> <ul style="list-style-type: none"> • GLA to provide a monthly update to the Board, starting in July. • GLA to issue a press release stating the number of licences issued and how many workers are covered. • The chairman to write to the Defra minister and copy to other ministers on success of OGD checks.
8.3	Marine Bill	<p>Note:</p> <ul style="list-style-type: none"> • Noted by Board
8.4	Attendance of Board members	<p>Note:</p> <ul style="list-style-type: none"> • Noted by Board
9	Urgent business	None
10	Date of next meeting	17 October 2006, Northern Ireland. Venue and time to be confirmed.