



Gangmasters &
Labour Abuse Authority

GLAA63/05 Board Action Points

23 January 2019

Board Paper Reference – GLAA63/05 - Board Action Points

1. Purpose of the Report

1.1 To update the Board on the previous actions from meetings.

2. Recommendation

2.1 The Board is invited to note the outstanding actions.

Report Author: Jennifer Clarke

Senior Responsible Officer: Darryl Dixon

Date of meeting	Reference	Action Point	Owner of Action	Status
17/01/18 57 th Board Meeting	16b Relection of members of Board sub-committees	BM40(6) Members to be re-elected in March 2018.	MB	In progress Election to committees to take place once new board members appointed.
14/03/18 58 th Board Meeting	14 6 monthly HR update	BM41(15) Add gender pay gap reporting to the report.	Sneheni Danaher	Completed Report provided for Remco meeting 19.12.18.
20/09/2018 61 st Board Meeting	14 Review of 2018/2019 Business Plan	BM44(5) Number items in the Business plan for referencing.	JR	Completed Plan numbered.
20/09/2018 61 st Board Meeting	15 HR - 6 monthly performance	BM44(6) RB to progress the gender pay gap information.	RB	Completed BM41(15) refers.

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21/11/2018 62 nd Board Meeting	8 Executive Report	BM45 (1) Add to the agenda of the joint liaison meeting (14 March 2019) Impact of labour market enforcement on communities.	JR/KT	In progress Item to be added to agenda.
21/11/2018 62 nd Board Meeting	9 Draft Strategic Plan 2019-2021	BM45 (2) Board members to submit comments on the plan to DD by 7 December	Board members	Completed
21/11/2018 62 nd Board Meeting	10 Draft Business Plan 2019-2020	BM45 (3) Board members to submit comments on the plan to DD by 7 December.	Board members	Completed
21/11/2018 62 nd Board Meeting	11 Licensing Developments	BM45 (4) NR to liaise with HO over the Exclusion Regulations	NR	In progress NR providing an update 23.01.19
21/11/2018 62 nd Board Meeting	12 Information Security	BM45 (5) For further review at the next Board meeting. (Relates to emergency succession planning for the CEO position)	JJR/MB	In progress MB to pick up with new CEO.
21/11/2018 62 nd Board Meeting	13 Performance Report	BM45 (6) To report back on changes to the process of Compliance inspections		In progress Added to report for Board meeting 23.01.19

21/11/2018 62 nd Board Meeting	13 Performance Report	BM45 (7) Add Standard deviation to the report to show the time to complete ranges	IW	In progress
21/11/2018 62 nd Board Meeting	15 Draft Budget 2019-2020	BM45 (8) NR to write to the Home Office setting out the impact of a budget cut to the GLAA.	NR	In progress Letter submitted to the HO – awaiting reply.
21/11/2018 62 nd Board Meeting	18 Review of the Staff Survey	BM45 (9) Any further comments should be submitted to NR by Board members by 7 December.	Board members	Completed
21/11/2018 62 nd Board Meeting	21 Risk Management	BM45 (10) Add Risk Management to January agenda (40 minutes).	JC	In progress Agenda item 23.01.19
21/11/2018 62 nd Board Meeting	21 Risk Management	BM45 (11) Jane Walker to organise pilot training sessions ahead of the January Board meeting.	Jane Walker	In progress Agenda item 23.01.19