



Gangmasters &
Labour Abuse Authority

GLAA67/05 Board Action Points

22 January 2020

Board Paper Reference – GLAA67/05 - Board Action Points

1. Purpose of the Report

1.1 To update the Board on the previous actions from meetings.

2. Recommendation

2.1 The Board is invited to note the outstanding actions.

Report Author: Jennifer Clarke

Senior Responsible Officer: Darryl Dixon

Date of meeting	Reference	Action Point	Owner of Action	Status
06/11/2019 66th Board Meeting	8 Performance Management	BM49(1) Add number of arrests to future reports.	IW	In progress Data added to Q3 performance report.
06/11/2019 66th Board Meeting	8 Performance Management	BM49(2) HO to supply disaggregated data on national picture of NRM.	HO/IW	In progress Awaiting data from HO.
06/11/2019 66th Board Meeting	8 Performance Management	BM49(3) Add measure of achievement to Protocol section of future reports.	IW	In progress Data added to Q3 performance report.
06/11/2019 66th Board Meeting	8 Performance Management	BM49(4) Progress against deliverables, any comments regarding the report should be sent to Mark Heath to review presentation of the data.	IW/MH/ Board Members	In progress Data added to Q3 performance report.
06/11/2019 66th Board Meeting	9 6-month HR update	BM49(5) Add job function to age profile in future reports.	NR	In progress Data to be added to the next report, agenda item 29.04.20.
06/11/2019 66th Board Meeting	9 6-month HR update	BM49(6) Refresh Board profiles on Morecambe.	PC	In progress Comms to approach Board members.

06/11/2019 66th Board Meeting	9 6-month HR update	BM49(7) SI's Values presentation to be circulated to the Board.	JC	Closed Circulated by email 22.11.19.
06/11/2019 66th Board Meeting	9 6-month HR update	BM49(8) The Board to provide a sponsor for the culture work	MR/JT	Closed AC to be the sponsor.
06/11/2019 66th Board Meeting	10 Strategic Risk Register	BM49(9) AC & JW to consider wording of the Risk Appetite statement.	JW/AC	In progress
06/11/2019 66th Board Meeting	11 Draft high-level budget principles FY 2020-21	BM49(10) Update the Board on the 2019-2020 budget by 30.11.19	MR/JJR/IW	Closed Copy of MR's email to Becky Kirby re GLAA resources copied to Board members 06.12.19.
06/11/2019 66th Board Meeting	11 Draft high-level budget principles FY 2020-21	BM49(11) JJR to send any additional information on changes on charges to the 2020-2021 budget to the HO by 12.12.19	JJR	Closed Email sent to HO from MR with additional information 28.11.19.
06/11/2019 66th Board Meeting	11 Draft high-level budget principles FY 2020-21	BM49(12) JJR to update the Board on the end of November position of the 2019-20 budget by 31.12.19	JJR	Closed Information supplied by email 19.12.19.

06/11/2019 66th Board Meeting	14 SEB Consultation	BM49(13) Circulate to colleagues the DLME's response to the SEB consultation.	MR	Closed Available on Morecambe.
06/11/2019 66th Board Meeting	15 Stakeholder Engagement/ Management	BM49(14) Arrange telecon with Board members.	JT	In progress Teleconference scheduled for 13.01.20.
06/11/2019 66th Board Meeting	17 Review of Licence Fees	BM49(15) Add review of Licence Fees to the January Board meeting agenda.	JC	In progress Agenda item 22.01.20.
06/11/2019 66th Board Meeting	18 Liaison Groups update	BM49(16) Submit workshop topic suggestions by 06.12.19	Board members	Closed
06/11/2019 66th Board Meeting	19 HMICFRS inspection update	BM49(17) Include use of force in H&S review.	Mark Heath/ Lee Watson	Closed Will be considered as part of the review.
06/11/2019 66th Board Meeting	20 Audit & Risk Committee	BM49(18) Suggestions for topics for deep dives to be sent to BB by 10.12.19	Board members	Closed Agreed topics Compliance, Prevention & Managing at ARC 19.12.19.
06/11/2019 66th Board Meeting	21 Remco	BM49(19) MB to circulate a note with recommendation for which polices Remco won't review and the rationale for this.	MB	Closed Discussed at Remco meeting 02.12.19.

06/11/2019 66th Board Meeting	22 Statement of Governance	BM49(20) MB to add the values to the amended documents.	MB	Closed Values added to the document at 1.5.
06/11/2019 66th Board Meeting	22 Statement of Governance	BM49(21) Board members to provide 'talking head' about each value.	SI	In progress A number of tactics and methods to embed the values have been and are being considered by the Communications Team. This includes exploring ways which may require the active participation of Board members in future.