



GLAA Brief

Issue 74 – September 2021 Physical Application Inspection

This brief sets out the GLAA’s new approach to determining when a physical application inspection will be conducted.

Introduction

The GLAA has been developing a new approach to our compliance activity which culminated in the publication of our new strategy: [Compliance strategy \(gla.gov.uk\)](https://www.gla.gov.uk/compliance-strategy). We have reviewed all of our compliance activity to ensure that it meets our strategic aim of ‘...a fair, robust and customer responsive regulatory regime that prevents labour exploitation and drives compliance’.

Over the last 18 months the GLAA has moved to carrying out most application inspections virtually. However, we recognised that there will be cases where a physical inspection is required. As set out in Brief 28¹, the GLAA has been using a risk-based approach to determining if a physical inspection is required for applications since 2013. As part of our new approach, we have revised the factors we will consider when deciding whether a physical application inspection is required.

The table below identifies the factors that the GLAA will consider. All factors will be weighted equally and therefore if one applies a physical inspection is required.

| Factor | Risk |
|--|---|
| The applicant has previously had a licence which was revoked or application refused within the last 2 years | Applicant may still not be fit and proper to hold a licence |
| Checks of the applicant’s identity suggest the documents are false | May be a front to cover for an individual who is not fit and proper |

¹ [Licensing News \(gla.gov.uk\)](https://www.gla.gov.uk/licensing-news)

| | |
|---|---|
| or fraudulent | |
| The applicant has not worked in labour supply or a similar role previously and has not evidenced sufficient information to give the GLAA confidence that the Principal Authority personally has sufficient understanding to undertake the role | The applicant Principal Authority may be a front to cover for an individual who is not fit and proper |
| The business supplies to other sectors and there is evidence of exploitation of workers | Workers are being exploited in other sectors |
| The business is an umbrella company | The business is not meeting the requirements of HMRC as regards the payment of tax. |

This Brief supersedes Brief 28 and will be introduced from 1 September 2021.

Further information

If you any questions about this Brief, please contact the GLAA helpline on 0345 602 5020 or email licensing@gla.gov.uk.

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